

海暉貨櫃自助倉有限公司

Ocean First Container Storage Ltd

通訊地址: 新界元朗流浮山屏廈路 249 號

寫字樓地址: 新界青衣青衣航運路與青高路交界葵青第 3758 號

貨櫃倉地址: 新界青衣青衣航運路與青高路交界葵青第 3787 號

電郵: rent@ofstorage.com.hk 網址: www.ofstorage.com.hk

電話: 3953 9299 傳真: 2744 2236 Whatsapp: 6461 1926

海暉貨櫃自助倉租務指南

1. 登記租用貨櫃倉
 - A. 即場登記 或 到 www.ofstorage.com.hk 下載申請表
 - B. 如使用個人名義登記, 請於遞交申請表時連同登記本人身份證副本及登記地址證明一併遞交
 - C. 如使用公司名義登記, 請於遞交申請表時連同有效之商業登記證副本一併遞交
 - D. 客人必須提供電郵地址作收取月租發票之用
 - E. 申請時需繳交兩個月按金及第一個月租金, 接受現金或支票(恕不接受期票)
 - F. 可自備鎖頭 (建議型號: 265) 或於本場內購買
2. 繳交月租
 - A. 本公司會以電郵形式在起租前7日發出發票
 - B. 客人需於收取發票後7 天內繳交租金, 逾期繳交租金, 本公司將把相關貨櫃倉即時上鎖及不會另行通知, 並會收取逾期利息
 - C. 客人可選擇以現金、支票或銀行轉帳方式繳付(如以轉帳方式付款, 付款後請把入數紙電郵/傳真 /Whatsapp 至本公司。請列明姓名及倉號, 恕不接受從轉帳方式中扣除任何手續費)
3. 申請退租
 - A. 客人如需退租, 請於當天辦公時間內(星期一至六 08:00 – 20:00; 星期日及公眾假期 09:00 – 18:00) 親臨本辦事處登記退租手續
 - B. 退租時, 須清理妥當, 保持原狀交吉。如有發現破損(不計自然損壞), 租戶須照合理價錢賠償: 如貨櫃內需要本公司清潔處理, 租戶須支付代清理費, 並於按金扣除, 不足之數, 本公司可向租戶追討。
 - C. 未扣除之按金將於登記退租14 天內以支票形式寄回或客人親自到取
4. 客人亦可到 www.ofstorage.com.hk 參閱本公司之營運條款
5. 如有任何爭議, 本公司將保留最終決定權

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Rental Guide – Ocean First Container Storage

1. Registration

- A. Registration on the spot or at www.ofstorage.com.hk download the application form
- B. If registering in own name, please submit the application form together with the ID copy and Proof of Registration Address
- C. If registering in the name of the company, please submit the application form together with a valid copy of the Business Registration Certificate
- D. Email address must be provided for monthly invoice
- E. Two-month deposit and first month rent could be paid by cash or cheque (Post-date cheque is not accepted)
- F. Please bring your own lock (Recommended model: 265) or purchased in our office

2. Monthly Rental

- A. The rental invoice will be sent to registered Email Account.
- B. Tenants are required to pay the rent within 7 days after receipt of the invoice. If the rent is overdue, the relevant container will be locked immediately without further notice, and Overdue Interest will be count into the bill.
- C. Tenants can choose to pay by cash, cheque or bank transfer (If pay by bank transfer, please email/fax/Whatsapp the deposit slip to us. (Please indicate Name & Container No., do not accept any handling fee deducted from the bank transfer)

3. Apply for Terminate the Tenancy

- A. For termination of the Tenancy, please apply at the office during the business hours (Mon to Sat 08:00 – 20:00 ; Sun and public holiday 09:00 – 18:00)
- B. Upon the end of the tenancy, tenants should make sure the container is clean and tidy, and keep the container vacant. If the container is found damaged (excluding natural damage), tenant shall make reasonable compensation. If the cleanliness of the container is found unacceptable, tenant is required to pay clean-up costs, which will be deducted from the deposits, if there is any shortfall, Ocean First Container Storage reserves the right to recover from the tenant.
- C. Deposit will be returned by cheque within 14 days of registration.

4. Tenants may refer to the Operating terms at www.ofstorage.com.hk

5. If there is any dispute, Ocean First Container Storage will retain the Final Decision